**Abbeville Harbor & Terminal District Board of Commissioners Meeting Minutes**

Date: June 25, 2024

Time: 5:00 PM

Location: Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

**Call to Order**

President James Steen called the meeting to order, leading the Pledge of Allegiance, followed by a roll call.

**Attendance**

 •Commissioners Present: Carlton Campbell, Wayne LeBleu, Patrick Duhon James Steen, Bud Zaunbrecher

 •Commissioners Absent: Tim Creswell

 •Others Present: Executive Director Nick Gautreaux, Secretary Cheryl Broussard, Engineer Brian Primeaux

**Approval of Minutes**

The minutes from the May 28, 2024, meeting were unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Patrick Duhon. No public comments were made on the agenda items.

**Ad Valorem Roll Forward Following Reassessment**

A motion was unanimously approved to authorize Director Nick Gautreaux to proceed with advertisement to roll forward following reassessment, not to exceed the previous year’s maximum. The previous year’s maximum millage rate was 3.28 mills. Rolling forward will maintain the millage rate at 3.28 mills. The Estimated amount of additional revenue to be collected in the upcoming year is $13,447.56. Due to increased property values within the district, the total assessment to be collected will be $425,542.39, compared to $412,094.38 in the prior year was made by Commissioner Patrick Duhon and seconded by Commissioner Carlton Campbell.

**Ethics Courses Reminder**

Gautreaux reminded the Commissioners of the Ethics Courses due by year-end, Ms. Wesley will be here to present the Ethics Training Course at the July 30, 2024, meeting.

**Security Grant**

Executive Director Nick Gautreaux updated the Commissioners on the Security Grant Implementation.

**Port & Boat Launch Repairs and Maintenance**

Gautreaux discussed with the Commissioners the ongoing Maintenance and Repairs at the Port and the Boat Launch.

**Parking Compliance Update**

Gautreaux reported improvements in parking compliance at the Intracoastal City Boat Launch.

**Financial Reports**

Gautreaux provided financial reports, including year-to-date profit and loss budget vs. actual figures for the month and year to date, accounts payable list for bill payments, accounts receivable, and the balance sheet. A motion was unanimously approved for payment of invoices made by Commissioner Patrick Duhon and seconded by Commissioner Carlton Campell,

**Commissioner Nominations**

A motion was unanimously approved by Commissioner Carlton Campbell and seconded by Commissioner Patrick Duhon to table a new Board appointment for the expiring term of Commissioner Wayne LeBleu.

The board is waiting for a letter from the City of Abbeville with nominations. A letter from the Vermilion Parish Police Jury with nominations has been received.

**Key Decisions**.

 •Security Measures: The board discussed a Security Grant for upgrading the Port’s security measures.

 \*Ad Valorem: The board approved Rolling Forward the assessment to maintain current millage rate of 3.28 mills.

\* Tabled new Board appointment of the expiring term of Commissioner until a letter is received from the City of Abbeville with nominations.

 **Adjournment**

The meeting was adjourned upon a unanimous motion by Commissioner Bud Zaunbrecher, seconded by Commissioner Patrick

Duhon.

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**Carlton Campbell James E. Steen**

**Secretary-Treasurer President**